

## REQUIRED POLICIES

Maine and federal laws and regulations require local school boards to adopt certain written policies. In addition, there are policies which, though not specifically mandated, are essential for demonstrating compliance with laws and regulations affecting the governance or administration of schools. The following checklist will assist boards in keeping their “required” policies current and complete.

### NEPN/NSBA

<u>CODE</u>	<u>NEPN/NSBA TITLE</u>
AC	Nondiscrimination/Equal Opportunity and Affirmative Action
ACAA	Harassment and Sexual Harassment of Students
ACAA-R	Student Discrimination and Harassment Complaint Procedure
ACAB	Harassment and Sexual Harassment of Employees
ACAB-R	Employee Discrimination and Harassment Complaint Procedure
ACAD	Hazing
AD	Educational Philosophy/Mission
ADA	School System Goals and Objectives
ADAA	School System Commitment to Standards for Ethical and Responsible Behavior
ADC	Tobacco Use and Possession
ADC-R	Tobacco Use and Possession Administrative Procedure
ADF	Commitment to Learning Results
BBA	School Board Powers and Responsibilities
CBDA	Superintendent’s Contract-Allocation of Services (Unions)
DN	School Properties Disposition
EBAA	Chemical Hazards
EBCA	Emergency Management Plan (Crisis Response Plan)
EBCC	Bomb Threats
ECB	Pest Management
EEAEAA	Drug and Alcohol Testing of School Bus Drivers
EEAEAA-R	Drug and Alcohol Testing of School Bus Drivers Administrative Procedure
EFE	Competitive Food Sales—Sales of Foods in Competition with the School Food Service Program
GBEC	Drug-Free Workplace
GBO	Family Care Leave
GCFB	Recruiting and Hiring of Administrative Staff
GCFB-R	Recruiting and Hiring of Administrative Staff Administrative Procedure
GCI	Professional Staff Development
GCOA	Supervision and Evaluation of Professional Staff
GCOC	Evaluation of Administrative Staff
IGA	Curriculum Adoption
IHBA	Individual Education Plans [IEPs]
IHBAA	Referral/Pre-Referral of Students with Disabilities
IHBAA-R	Referral/Pre-referral Procedures
IHBAC	Child Find
IHBAL	Grievance Procedure for Persons with Disabilities
IHBG	Home Schooling
IHBGA	Home Schooling—Participation in School Programs

IHCDA	Post Secondary Enrollment Options
IJJ	Instructional and Library Materials Selection
IJJ-E	Challenge of Instructional Materials Form
IKE	Promotion, Retention and Acceleration of Students
IKF	Graduation Requirements
ILA	Student Assessment/Local Assessment System
ILD	Student Submission to Surveys, Analyses, or Evaluations
IMBB	Exemption from Required Instruction
JEA	Compulsory Student Attendance
JFABD	Admission of Homeless Students
JFC	Student Withdrawal from School (Dropout Prevention Committee)
JICH	Drug and Alcohol Use by Students
JICIA	Weapons, Violence and School Safety
JICK	Bullying
JK	Student Discipline
JKF	Disciplinary Removal of Students with Disabilities
JKF-R	Disciplinary Removal of Students with Disabilities Administrative Procedure
JKG	Physical Restraint
JKGA	Time Out Rooms and Therapeutic Restraint
JKGA-R	Time Out Rooms and Therapeutic Restraint Administrative Procedure
JL	Student Wellness
JLCB	Immunization of Students
JLCC	Communicable/Infectious Diseases
JLCD	Administration of Medication to Students
JLDBG	Reintegration of Juveniles from Correctional Facilities
JRA	Student Education Records
JRA-R	Student Education Records Administrative Procedure
JRA-E	Notification of Rights Under FERPA
KBF	Parent Involvement with Title I
	Student Code of Conduct (If adopted as a policy, code JIC)